
Summer Kamal Mohamed

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Alexandria, Egypt.

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PERSONAL PARTICULARS:

Age	:	29 years	Date of Birth	:	15 February 1992
Nationality	:	Egyptian	Gender	:	Female
Marital Status	:	Married			
Permanent Residence	:	Alexandria, Egypt			

EDUCATION

University of Maribor, Faculty of Logistics

PhD Candidate
Doctoral program in Logistics Management
Date: September, 2019 –Present

Arab Academy for Science and Technology and Maritime Transport

MBA in Business Administration
Major : International Business Management
Graduation Date: November, 2017

Arab Academy for Science and Technology and Maritime Transport

Bachelor's degree in International Transport and Logistics
Major : Trade Logistics and International Transport Management
Graduation Date: September, 2013

WORKING EXPERIENCE

August – September 2012 **L.i.O.N.S Company, Alexandria, Egypt**
Management Trainee

- Assisted in developing shipping documents for imports and exports
- Assisted to analyze market analysis information using computer software Microsoft Excel
- Engaged in customer service activities
- Assessed accounting documents

September 2013 –Present **Arab Academy for Science and Technology and Maritime Transport**
Assistant Lecturer

- Lead discussion sections
- Tutor or mentor students
- Teach undergraduate courses
- Obtain materials needed for classes, including texts and other materials
- Prepare presentations for lectures
- Record grades and inform students of their final grades
- Arrange for teaching observations
- Meet with students during office hours
- Help professors and teachers develop course plans
- Assist with student conferences

- Create and write materials such as a syllabus, visual aids, answer keys, supplementary notes, and course websites
- Correspond with students on Blackboard or related inter-campus communication system.
- Record lecture given by professor

April 2014

LACTIMED capacity building cycle project

- Assisted in creating a project proposal to help enhance the dairy chain process in Egypt

September 2015

MedDiet Project funded by the EU

- Assisted with the research aspect of the project
- Training of the trainers (TOT) to guide business owners in Alexandria to follow the Mediterranean diet and promote schools to create awareness of such diet.

COMPUTER SKILLS

- ICDL certificate
- MS Office
- Excel
- PowerPoint
- Adobe Acrobat Reader
- Internet

LANGUAGE SKILLS

	<u>Spoken</u>	<u>Written</u>
English	Fluent	Fluent
Arabic	Fluent	Fluent

SPECIAL SKILLS

- Communication skills
- Advanced skills in research
- Presentations skills
- Excellent project management skills
- Practical ability to gather and use data effectively
- Motivated self-starter with a strong desire to learn
- Work confidently under pressure
- Interpersonal Skills